

Appendix E—Sample Administration Forms and Test Materials

Sample Form

Student Responsibilities during MCAS Testing (Grades 6–High School)

By signing below, I promise that

- I have not already seen the student test booklet that I will receive;
- **all** the work in my answer booklet will be my own; I will not copy anyone else's work; I will not let anyone answer questions for me;
- I will not use any materials, such as a cell phone or other electronic device, that I am not allowed to have during testing; and
- I will not discuss or share information with anyone about the questions until MCAS testing ends in my school.

If I have any questions about these statements, I will talk with my teacher or principal.

I make the promises above and know that there may be consequences for breaking my promises or the test administration rules.

I have read these statements and understand them.

Student's Printed Name _____

Student's Signature _____

Date _____

Return this form to your teacher.

Instructions for Test Administrators: Return all your students' signed statements to your principal, who will keep them in the school files for three years. Do not submit this agreement to the Department or the testing contractor.